SELF-DRIVE VEHICLE RENTAL AGREEMENT

International Operations: Tanzania | United Kingdom | United States
Customer Agreement • Vehicle Handover • Return Checklist

IMPORTANT: Fields marked * are mandatory. Agreed Area, Distance and USD $100 deposit must be completed before handover. Rates must be disclosed and accepted before signing.

1. RENTER & BOOKING DETAILS * (STARTS HERE)

Full Name *: _____

ID / Passport No. *: _____

Driving Licence No. *: _____

Phone Number *: _____

Email Address *: _____

Residential Address *: _____

Emergency Contact Name & Phone *: _____

Rental Start Date & Time *: _____

Rental End Date & Time *: _____

Pickup Location *: _____

Return Location *: _____

IMPORTANT: Complete all applicable fields, verify the renter's documents and driving licence, attach the vehicle-condition photos/video record, and have both parties sign before the vehicle leaves. This template is intended for use in Tanzania and should be reviewed by a Tanzanian lawyer and checked against the vehicle's actual insurance terms before use.

2. VEHICLE AND PAYMENT DETAILS *

3. AUTHORISED DRIVER, IDENTITY AND DOCUMENTS *

The renter must provide a genuine, current identification document and a valid driving licence that legally permits the renter to drive this vehicle in Tanzania. The company may verify the documents before handing over the vehicle.

For a foreign national, the renter must present a passport and evidence of valid immigration permission/visa where applicable, together with a valid driving licence and any international driving permit or other authorisation required by Tanzanian law. A passport or visa alone does not establish driving entitlement.

The company may record necessary document details and retain a lawful copy with the renter's consent, subject to applicable privacy and data-protection requirements. Do not retain the renter's original passport as security.

Only the renter and any additional driver expressly named and approved in writing by the company may drive. Each authorised driver must meet the company's age, licence, insurance and eligibility requirements.

The renter confirms that the supplied information and documents are accurate and agrees to notify the company promptly if any licence, identity or eligibility detail is invalid, suspended, changed or found to be false.

4. PRE-DRIVE INSPECTION — PHOTOS AND VIDEO ARE REQUIRED *

Before moving the vehicle from the handover location, the renter must inspect it in good light, walk around it, check the interior and dashboard, and take clear, timestamped photos and a continuous walk-around video. The company representative should also take or acknowledge the same evidence. The evidence should be sent to the company's nominated WhatsApp number/email or otherwise saved in a mutually accessible record before departure.

Photograph/video all sides of the vehicle, front and rear bumpers, doors, panels, roof where safely visible, mirrors, lights, windscreen and other windows.

Close-up every existing scratch, dent, scuff, paint mark, crack, wheel/rim scrape, tyre issue or other defect. Record its location in the checklist below.

Record the dashboard, warning lights, odometer, fuel gauge, seats, carpets, boot, spare wheel/repair kit, tools, keys, accessories and any supplied documents.

Check tyres, lights, brakes, seat belts, mirrors and visible safety items before departure. Do not drive if the vehicle appears unsafe or a serious warning light is on; contact the company.

Tell the company about any discrepancy before leaving. It must be written in the handover record and, where possible, shown in the photos/video. Do not rely only on a verbal report.

The renter must not sign the vehicle-condition section as satisfactory if it is not accurate. The parties should initial amendments and retain copies of the evidence.

5. CONDITION REPORT AT HANDOVER *

6. PERMITTED USE AND PROHIBITED CONDUCT

The vehicle is supplied for the self-drive purpose and dates stated in this agreement. The renter must:

Use the vehicle lawfully, carefully and only within the agreed area and purpose. Obtain written permission before travelling outside Tanzania, entering restricted/off-road areas, or materially changing the agreed use.

Not use the vehicle for taxi, ride-hailing, passenger-for-hire, delivery-for-reward, commercial transport, racing, rallying, towing, sub-rental, lending or any other commercial activity unless the company has expressly approved that use in writing and confirmed appropriate legal and insurance cover.

Not allow an unauthorised person to drive, possess or take control of the vehicle, and not hand the keys to another person except for an emergency or as required by law.

Not drive under the influence of alcohol, illegal drugs or impairing medication; not drive dangerously, overload the vehicle, exceed its capacity, or use a mobile phone unlawfully while driving.

Not tamper with, disable or interfere with GPS/tracking devices, odometer, number plates, safety systems or vehicle components; not remove accessories or make repairs/modifications without approval except necessary emergency action.

Not use the vehicle for any illegal purpose, carry prohibited goods, or take it into an area or on a road unsuitable for the vehicle or prohibited by the company or insurer.

Secure and lock the vehicle when unattended, take reasonable care of the keys, park legally and safely, and never leave the keys in or on the vehicle.

7. COMPANY BOOKING / AUTHORISED USE ONLY

The renter acknowledges that this rental is authorised only under the booking and terms recorded by the named rental company. The renter must not represent that a trip, ride, passenger service, delivery or other activity is arranged, approved or insured by the company unless it is expressly covered by the written booking and the

company has confirmed the relevant use in writing.

If the renter uses the vehicle for an unauthorised trip, ride-hailing or other activity outside the approved booking, the renter may be in breach of this agreement and may be personally responsible, to the extent permitted by law, for resulting losses, fines, claims, damage and costs. The company does not promise to cover an unauthorised activity. Nothing in this clause removes any responsibility that the company cannot lawfully exclude, overrides compulsory insurance or third-party rights, or excuses the company from its own negligence or legal duties.

8. RENTAL PERIOD, LATE RETURN AND EXTENSIONS *

The renter must return the vehicle to the agreed place by the stated date and time, with all keys and supplied accessories. The renter must request and obtain written approval before extending the rental; payment alone does not automatically approve an extension.

Late return may incur the agreed additional rental rate of TZS _____ per ■ hour ■ day, plus reasonable, evidenced direct costs caused by the delay, where lawful. The company must communicate the applicable rate before handover.

If the renter anticipates delay, they must contact the company immediately. The renter must not abandon the vehicle or leave it at an unapproved location.

The company may request return of the vehicle where the agreement is seriously breached, subject to applicable law and safe, lawful procedures. The renter must cooperate with lawful recovery arrangements.

9. FUEL, CLEANLINESS AND THE TZS 20,000 CLEANING CHARGE *

The renter must return the vehicle with the same fuel level as recorded at handover, unless a different arrangement is written here: _____. If it is returned with less fuel, the renter agrees to pay the reasonable documented refuelling cost and any disclosed refuelling service fee: TZS _____.

The renter must return the vehicle reasonably clean and in substantially the same cleanliness and condition as received, allowing for ordinary use and normal wear and tear. The renter is not responsible for ordinary dust or minor use consistent with the agreed rental and local conditions.

If the vehicle is returned excessively dirty and requires cleaning beyond ordinary cleaning, the renter agrees to a TZS 20,000 cleaning charge, disclosed and accepted before handover. This charge is for cleaning, not a penalty, and should not be charged where the vehicle is returned at the agreed cleanliness level. If extraordinary cleaning costs more, any additional amount should be supported by evidence and agreed or otherwise lawfully recoverable.

Record any unusual dirt, mud, stains, spills, smoke smell, pet hair, rubbish or damage to upholstery at return with photos/video. The renter should remove personal belongings and rubbish before returning the vehicle.

10. DAMAGE, LOSS, THEFT AND INSURANCE

The renter must take reasonable care of the vehicle and is responsible, to the extent permitted by law and subject to this agreement and applicable insurance, for damage, loss, theft, missing accessories or costs caused by the renter's breach, negligence, misuse or an unauthorised driver.

Pre-existing damage documented in the signed handover checklist and photos/video is not to be charged to the renter as new damage. New damage must be assessed by comparing handover and return evidence, considering the circumstances and allowing for normal wear and tear.

The renter must not admit legal liability, promise payment on behalf of the company, or arrange repairs without the company's approval, except where immediate action is reasonably necessary for safety or to prevent further damage.

The renter must immediately notify the company of any accident, damage, theft, attempted theft, fire, warning light, breakdown or police stop involving the vehicle. Where applicable, contact police/emergency services and obtain a report or reference number. Take photos, obtain witness/contact details where safe, and do not leave the scene unlawfully.

The renter must cooperate with the company, insurer, police and any lawful investigation, provide accurate information and submit relevant documents promptly. Concealing an accident or delaying notification may increase losses and may constitute a breach.

Any excess/deductible payable by the renter, exclusions, and insurance limitations must be disclosed in writing before signature: Insurer/policy details _____; excess/deductible TZS _____; key exclusions explained: _____.

The renter is not automatically liable for every loss merely because an incident occurred during the rental. Responsibility will be determined under this agreement, applicable law, evidence, and the relevant insurance policy. The company must not promise insurance cover that the insurer has not confirmed.

11. BREAKDOWN, MAINTENANCE AND VEHICLE SAFETY

The renter must promptly report mechanical issues, warning lights, overheating, tyre damage or any condition that could make driving unsafe. Stop in a safe place and switch off the engine if continued driving could cause danger or further damage.

The renter must not knowingly continue driving an unsafe vehicle or cause avoidable engine damage by ignoring warning lights, overheating, oil-pressure warnings or other serious symptoms.

Routine maintenance and repairs remain subject to the company's instructions. The renter must not authorise non-emergency repairs or replace parts without written approval. Keep receipts for any emergency expenditure and contact the company as soon as possible.

Responsibility for breakdown costs will depend on the cause, evidence, this agreement and applicable law. The renter is not charged for a mechanical failure solely because it occurred during the rental if it was not caused by the renter's misuse or breach.

12. TRAFFIC FINES, PARKING, TOLLS AND THIRD-PARTY CLAIMS

The renter is responsible, to the extent legally recoverable, for traffic, parking, toll, congestion or other road-use charges arising from the renter's use during the rental period, except charges caused by the company or attributable to a period outside the rental.

The renter must provide accurate details and cooperate if the company receives a notice or lawful inquiry relating to the vehicle. The company may provide renter details to the relevant authorities where legally required or permitted.

If the company pays a charge attributable to the renter, the renter agrees to reimburse the actual charge and any reasonable, disclosed administration fee of TZS _____, where lawful and supported by records.

The renter remains responsible for their own unlawful conduct and must not use the vehicle in a way that creates avoidable risk to passengers, pedestrians, property or other road users.

13. KEYS, DOCUMENTS, ACCESSORIES AND SECURITY

The renter must return all keys, vehicle documents supplied for use, tools, spare wheel/repair kit, safety equipment and accessories listed below. Loss, theft or damage caused by the renter may result in recovery of the reasonable evidenced replacement or repair cost, to the extent permitted by law.

14. SECURITY DEPOSIT AND ADDITIONAL CHARGES

Security deposit, if any: TZS _____. The deposit is security for lawful, documented amounts due under this agreement; it is not an automatic forfeiture. Following return and reasonable checks, the company will provide an itemised explanation of any deduction and return the undisputed balance within _____ working days, subject to any clearly explained pending third-party charge or claim. Any further amount must be supported by reasonable evidence and be legally recoverable. The company will not charge twice for the same loss.

Additional agreed rates/fees (complete before signature): late return _____; refuelling _____; cleaning TZS 20,000 if applicable; administration fee for documented fines _____; excess/deductible _____; other _____. If a fee is not

completed or otherwise clearly agreed before handover, do not assume it has been accepted.

15. PRIVACY AND USE OF CUSTOMER DOCUMENTS

The company will use the renter's identity and contact details, driving licence details, passport/immigration-document details where applicable, signatures, payment records and handover images for legitimate rental administration, identity/licence checks, safety, insurance, incident investigation, legal compliance and debt recovery. Access should be limited to people who need it, and information should be stored securely and retained only as long as lawfully necessary. The company will not publish the renter's documents or use them for unrelated purposes without a lawful basis.

16. RESPONSIBILITY AND LIMITS

Nothing in this agreement excludes or limits a duty, liability, consumer right, insurance obligation or third-party right that cannot lawfully be excluded or limited under applicable law. The renter remains responsible for obligations that lawfully arise from their own acts, omissions, breaches and use of the vehicle. The company remains responsible for its own obligations under applicable law and the confirmed insurance arrangements.

17. DISPUTES AND GOVERNING LAW

The parties will first try to resolve any disagreement promptly and in good faith using the signed agreement, payment records, inspection checklist, photos/videos, messages, police reports, repair estimates and other relevant evidence. If unresolved, the dispute may be referred to the competent courts or authorities in Tanzania, subject to applicable law. This clause does not prevent either party from seeking urgent lawful assistance.

18. RETURN INSPECTION AND CONDITION REPORT *

Return notes / any disputed item:

_____

_____

_____

19. CUSTOMER ACKNOWLEDGEMENT

I confirm that I have read and understood this agreement, have had the opportunity to ask questions, and have received a copy or had the opportunity to retain one. I confirm that my identity and driving documents are accurate; only authorised drivers will drive; I have inspected the vehicle and recorded its condition before departure; and I understand the disclosed rental fees, cleaning condition, return time, permitted use, reporting duties and responsibility provisions. I understand that signing does not waive any rights or duties that cannot lawfully be waived.

Renter full name: _____ Signature: _____

Date and time: _____

Company representative name: _____ Signature: _____

Date and time: _____

Witness (optional): _____ Signature: _____

20. HANDOVER / RETURN SIGN-OFF *

Handover photos/video taken and shared before departure: ■ Yes ■ No

Customer has received the emergency contact and rental terms: ■ Yes ■ No

Vehicle released as safe to drive after checks: ■ Yes ■ No — if No, do not release until resolved

Return inspection completed: ■ Yes ■ No

Any proposed deductions explained to renter with evidence: ■ Yes ■ No ■ Not applicable

Renter comments:

_____

Company comments:

_____

Renter signature at return: _____ Company signature: _____

Date/time returned: _____

DRIVE BEYOND EVERYTHING

12. AGREED DRIVING AREA, DISTANCE LIMITS, ADDITIONAL CHARGES AND REFUNDABLE DEPOSIT

(International Clause - TZ | UK | US)

This clause applies to all XLINK rentals in Tanzania, United Kingdom and United States and is subject to applicable local laws, consumer-protection requirements and the vehicle's insurance terms. Purpose: To ensure customer cannot book for limited area/distance and make longer journey without paying applicable disclosed charges.

12.1 Agreed Geographical Area *

The Company shall record the permitted driving area before handover. Examples: Dar es Salaam City, Greater London, New York City, or defined region as stated in Section 12.8. Renter must only drive within Agreed Area.

12.2 Agreed Distance / Mileage Allowance *

Where rental includes mileage/km allowance, Company shall record permitted allowance in Section 12.8.

12.3 Driving Outside Agreed Area

If Renter drives outside Agreed Area without prior written approval (email, SMS, booking amendment), Renter may be charged Additional Area Charge per Company's disclosed tariff accepted before rental.

12.4 Exceeding Agreed Distance

If Renter exceeds agreed mileage/km allowance, Renter must pay excess-mileage charge calculated at rate disclosed and accepted before rental, recorded in 12.8.

12.5 Calculation and Disclosure

Any additional charge only applies where: (a) rate and method communicated before signing; (b) reasonable and proportionate; (c) complies with local consumer law; (d) journey within insurance cover. Itemised invoice on request.

12.6 Unauthorised Extended Journeys

Renter must notify and obtain approval before substantial journey outside Agreed Area (inter-city, inter-state, cross-border). Company may approve subject to additional fees, revised terms, insurance confirmation, safety/tracking. Cross-border always requires separate written approval.

12.7 Failure to Obtain Approval

If Renter travels outside Agreed Area without permission, Company may treat as breach and take lawful action: apply reasonable disclosed charges, require immediate return, suspend insurance for unauthorised use where permitted by law, recover reasonable direct costs. Does not remove non-excludable rights or override compulsory insurance.

12.9 Refundable Security Deposit - USD $100 *

Renter shall pay refundable deposit USD $100 (or equivalent TZS/GBP at disclosed rate) before handover. Held to secure compliance with Agreement including Agreed Area, distance, fuel, cleanliness, condition. Returned in full if vehicle returned: (a) on time to agreed location; (b) within Agreed Area and permitted mileage; (c) in good condition confirmed by Company Return Inspection; (d) with agreed fuel and reasonable cleanliness; (e) without breach, fines, tolls or additional charges. If charges, damage, fines or breach identified, Company may deduct reasonable evidenced amounts with itemised statement and refund balance promptly. Complies with applicable local law in TZ/UK/US.

12.10 Clear Records

Company shall maintain booking, GPS/tracking (where disclosed), mileage, vehicle-condition records to support any additional charge. Photo/video evidence retained per privacy policy.

12.8 Record Fields - Must Be Completed Before Handover *

Agreed City / Geographical Area * (e.g. Dar es Salaam City / Greater London / NYC) *:

_____

Permitted Mileage / Kilometres * (e.g. 150 km/day or 100 miles/day) *:

_____

Excess Distance Rate * (e.g. TZS ___ per km / $ ___ per mile / £ ___ per mile) *:

_____

Additional Area Charge * (e.g. $___ per day outside agreed area) *:

_____

Cross-Border Approved? ■ Yes ■ No - Countries: *:

_____

Extended Journey Approved? ■ Yes ■ No - Approved Route: *:

_____

Total Additional Charges Agreed Before Handover: *:

_____

USD $100 Deposit Paid? ■ Yes ■ No Method: _____ Receipt No: _____ *:

_____

COMPANY RETURN INSPECTION
FOR COMPANY REPRESENTATIVE ONLY

This section is for Company. Rep must confirm if vehicle returned in good condition, state test result, and process $100 deposit refund.

Return Date & Time * *: _____

Odometer at Return * *: _____

Fuel Level * *: _____

Exterior Condition (Good/Damaged) * *: _____

Interior Condition * *: _____

Tyres, Spare, Tools * *: _____

New Scratches/Dents * *: _____

Warning Lights / Issues * *: _____

Agreed Area Complied? * *: _____

Mileage Exceeded? * *: _____

Deposit Refund Eligible? * *: _____

VEHICLE CONDITION ASSESSMENT:

■ **GOOD CONDITION** - No damage, within area/distance, fuel OK. USD $100 DEPOSIT TO BE RETURNED IN FULL.

■ **WITH ISSUES** - Requires inspection / cleaning / repair.

■ **TEST DRIVE REQUIRED** - Rep must test: ■ PASS ■ FAIL

■ **ADDITIONAL CHARGES** - Area/Distance/Damage: Amount: _____

■ **DEPOSIT DEDUCTION** - Deducted: _____ Refund: _____ Reason: _____

Representative Notes / If NOT good condition, must state test result and deposit action *:

_____

_____

Test Needed? ■ Yes ■ No Deposit: ■ Full Refund ■ Partial ■ Hold for Invoice

Company Representative Declaration *

Company Representative Full Name *: _____

Signature *: _____

Date & Time *: _____

Customer Acknowledgement Signature *: _____

XLINK

DRIVE BEYOND EVERYTHING

VEHICLE INSPECTION FORM

REG. NO: _____ DATE: .....

NAME OF THE OWNER: .....

S/N0	ITEMS	MISSING	BROKEN	OKAY	UNITS
1	SIDE MIRROR				
2	AIR CONDITION				
3	FRONT INDICATOR LENS				
4	WINDSCREEN				
5	HEAD LIGHTS				
6	OIL AND GHYDRAULIC DIP STICK				
7	RADIOTOR ASSEMBLY & CAP				
8	WHEEL SPANNER HANDLEX				
9	BATTERIES				
10	TANK CAP				
11	CIGARETTE LIGHTER				
12	REAR TAIL LIGHTS & NO.PLATE LIGHT				
13	SPARE WHEEL				
14	IGNITION KEY				
15	ENGINE OIL CAP				
16	HORN & BRAKE				
17	RADIO CASSETE				
18	WATER TANK - PLASTIC				
19	HYDRAULIC TANK CAP				
20	RHS & LHS WIPER ARM				
21	FIRE EXTINGUISHER				
22	INSIDE MIRROR				
23	PLIES & TRIANGLE				
24	DENTS				
25	SCRATCHES				
26	FUEL AMOUNT				
27	COPY OF REGISTRATION CARD				

HANDED OVER BY: ..... SIGN : .....

RECEIVED BY: ..... SIGN : .....

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